

## 查找訂位記錄（LD）功能升級

親愛的 Travelport 用戶您好：

當遇到航空公司班機異動頻繁時，您除了以 LD(List Display) 指令查找記錄，新升級的填表方式也可以查出指定**日期**、**航空公司的訂位記錄**。讓您處理訂位記錄得心應手，事半功倍！

## 1. 輸入 PP/ 顯示 LD 表格

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

>PP/MAIN SCREEN PREVIEW FOR: XXXX-AGENCY NAME LLC  
PREVIEW-P:P  
DEMAND-D:D PSEUDO-....  
LIST TO SCREEN-S:S TO QUEUE.....  
SELECT TICKETED-T/UNTICKETED-U/ALL-A:..  
ITINERARY TYPE AIR-A/AUX-X:.. TRAVELER INFORMATION:Y/N..  
CREATE DATES..... : DATE RANGE.....-.....  
TRAVEL DATES..... : DATE RANGE.....-.....

2. 以 Tab 鍵在表格中填入您需要的查找資料，說明如下：

- PSEUDO 您的 PCC 或是分公司的 PCC，如果和表格右上的 PCC 相同可以不填
  - LIST TO SCREEN-S: S 預設是顯示在螢幕上
  - TO QUEUE : 指定到Q信箱的編號
  - SELECT TICKETED-T/UNTICKETD-U/ALL-A 選擇是否開票 ( T-已開票 U-未開票 A-全部 )
  - ITINERARY TYPE AIR-A/AUX-X 選擇行程種類 ( A-航段 X- 非航段例如訂房或租車 )
  - TRAVELER INFORMATION : Y/N 非必要選項，可不填
  - CREATE DATES: 記錄建立日期 DATE RANGE: 指定記錄建立日期範圍
  - TRAVEL DATES: 出發日期 DATE RANGE: 指定出發日期範圍



## A. 舉例顯示航班出發日期顯示在螢幕，在填入資料後 Enter

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

```
1-PP/
>PP/MAIN SCREEN      PREVIEW FOR: XXXX-AGENCY NAME LLC
PREVIEW-P:P
DEMAND-D:D  PSEUDO.....
LIST TO SCREEN-S:S      TO QUEUE.....
SELECT TICKETED-T/UNTICKETED-U/ALL-A:A
ITINERARY TYPE AIR-A/AUX-X:A TRAVELER INFORMATION:Y/N..
CREATE DATES..... DATE RANGE..... .
TRAVEL DATES..... DATE RANGE 12SEP-12DEC
>PP/IGN.
```

接續下一個頁面，Airline 可以選填航空公司或不填，SEGMENT STATUS 請填入要查找的訂位狀態之後 Enter

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

```
LIST TO SCREEN-
SELECT TICKETED
>PP/AIR ITINERARY  PREVIEW FOR: XXXX-AGENCY NAME LLC
AIRLINE CODES: .... FLIGHT NBR....
CLASS OF SERVICE...
SEGMENT STATUS: -HK ...
CITY: BOARD... DESTINATION...
>PP/MAIN. >PP/SUM. >PP/IGN.
```

下一個頁面的 PP/END 請務必點選即可出現篩選的訂位列表

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

```
1-PP/END
>PP/AIR ITINERARY  PREVIEW FOR: XXXX-AGENCY NAME LLC
AIRLINE CODES: .... FLIGHT NBR...
CLASS OF SERVICE...
SEGMENT STATUS: -HK ...
CITY: BOARD... DESTINATION...
>PP/END. >PP/MAIN. >PP/SUM. >PP/IGN.
>PP/END.
B.F. COUNT 5
RLOC   USER     CREATION SEGMENT
        DATE     DATE
1. BLOOM/BEEBEE + >43VRB4+ 71 40 13APR23 12SEP23
I/BLOOM/JAKE +
BLOOM/LINDA L+
2. DEO/JOHNIN RON+ >43VW6N+ 71 40 13APR23 12OCT23
I/DEO/LOUISE +
DEO/BILLY JAM+
3. NAME/JOHN+ >43VJTY+ 14 40 13APR23 12SEP23
4. TRAVELER/NAME+ >43VW7Q+ 14 40 19APR23 12SEP23
5. TRAVELER/NAME+ >43VWDX+ 14 40 19APR23 30NOV23
```



## B. 舉例查找航空記錄到指定 Q 信箱

```
APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP  
1-PP/  
>PP/MAIN SCREEN PREVIEW FOR: XXXX-AGENCY NAME LLC  
PREVIEW-P:P  
DEMAND-D:D PSEUDO.....  
LIST TO SCREEN-S:S TO QUEUE-77*CXX*D2.....  
SELECT TICKETED-T/UNTIKETED-U/ALL-A::A  
ITINERARY TYPE AIR-A/AUX-X::A TRAVELER INFORMATION:Y/N..  
CREATE DATES..... DATE RANGE.....  
TRAVEL DATES..... DATE RANGE-12SEP--12DEC  
>PP/IGN.  
>
```

```
APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP  
LIST TO SCREEN-  
SELECT TICKETED  
>PP/AIR ITINERARY PREVIEW FOR: XXXX-AGENCY NAME LLC  
AIRLINE CODES: -DL..... FLIGHT NBR.....  
CLASS OF SERVICE...  
  
SEGMENT STATUS: -HK .....  
CITY: BOARD.... DESTINATION....  
  
>PP/MAIN. >PP/SUM. >PP/IGN.
```

```
APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP  
LIST TO SCREEN-  
SELECT TICKETED  
>PP/AIR ITINERARY PREVIEW FOR: XXXX-AGENCY NAME LLC  
AIRLINE CODES: -DL..... FLIGHT NBR.....  
CLASS OF SERVICE...  
  
SEGMENT STATUS: -HK .....  
CITY: BOARD.... DESTINATION....  
  
>PP/MAIN. >PP/SUM. >PP/IGN.
```

```
APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP  
1-QCTA/77  
20APR XXXX 0945  
Q77 QUEUE 77 ....3 Q/TTL ...12  
CXX ....0 C/TTL ....9  
D1 ....3  
D2 ....6  
>
```



### C. 查找租車記錄到 Q 信箱

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

LIST TO SCREEN- +  
SELECT TICKETED  
>PP/AUX ITINERARY PREVIEW FOR: XXXX-AGENCY NAME LLC  
AUX START DATE..... DATE RANGE 12SEP--12DEC  
VENDOR TYPE: CAR/CCR/CRS/HTL/HHL/HLS/AUX: ·CAR

VENDOR CODES..... . . . . .

SEGMENT STATUS... . . . . .

FIND PNRS WITHOUT CONFIRMATION NUMBERS:Y/N..

>PP/MAIN.. >PP/SUM.. >PP/IGN..

>

APPLICATION TERMINAL HISTORY WINDOW PNR SEARCH SELL TOOLS HELP

1-QCTA/77 +  
20APR XXXX 0945  
Q77 QUEUE 77 .....3 Q/TTL ...12  
CXX .....0 C/TTL .....9  
D1 .....3  
D2 .....6

>

§附註: 您也可以指定查找的選項如下: 提醒您務必先輸入 **PP/** 後再執行其他的選項。

Main Screen	PP/
Air Screen	PP/AIR
Auxiliary Screen	PP/AUX
Ticket Order	PP/TKT
Traveler Information Screen	PP/TVL